

Lesson Plan

TDP 3

Lesson Title	Duration
Keywording	
Trainer	Group
Angela Hunt	Potentail QUEST Operators
Aim To allow the student to explain the use of Keywording within QUEST	
Objectives - By the end of the session, students will be able to: <ol style="list-style-type: none"> 1. Students will understand the concept and benefits of offence keywording 2. Students will be able to list the resources available regarding keywording 3. Students will be able to use the help fields for MO and Keywords. 	
Link to NOS 3C1 Support the use of information technology 2A2 Evaluate information to determine its intelligence potential	
Time	Content, including teaching methods, audio visual aids used and resources needed.
2 mins	Resources: Overhead Projector White Board Student Folders Course Map Students Exercise Card
5 mins	MASLOW – Welfare and removal of blocks to learning <ul style="list-style-type: none"> • Environmental check (heating/lighting etc) • Meet and greet and any other formal introductions • Administration including Fitness to Train Declaration* • Domestic Arrangements – breaks; location of facilities etc* • General Health and Safety and Safety Briefing (if relevant)* • Relevant Instructions e.g. mobile phones/questioning strategy* • Encouragement to share experiences appropriately/participation
GESTALT – Overview of what is to come in session	

- Outline aims and objectives
- Outline learning strategies/assessment method

