

## Lesson Plan

TDP 3

<b>Lesson Title</b> <b>Session 1 Introduction</b>	<b>Duration</b>
<b>Trainer</b> <b>Angela Hunt</b>	<b>Group</b> <b>All Users</b>
<b>Aim</b> <b>To provide the learners with the necessary information to re-enforce safety considerations of the venue, the participants and to set the ground rules for the learning environment.</b>	
<b>Objectives - By the end of the session, students will be able to:</b> <b>1. Identify procedures and protocols concerning health and safety</b> <b>AF1 – Ensure own actions reduce risks to health and safety (applicable to intro)</b> <b>AF3 – Promote a health and safety culture within workplace (applicable to intro)</b> <b>3C1 - Support the use of information technology</b> <b>2A1 - Gather and submit information that has the potential to support policing objectives</b> <b>ZA2 – Research, prepare &amp; supply information</b> <b>ZH2 – Enter and find data using a computer</b>	
<b>Time</b>	<b>Content, including teaching methods, audio visual aids used and resources needed.</b>
<b>2 mins</b>	<b>Resources:</b> <b>9 Computers</b> <b>Overhead projector</b> <b>Whiteboard</b> <b>NABIS Handouts</b> <b>Exercise cards</b> <b>Logon Cards</b>  <b>MASLOW – Welfare and removal of blocks to learning</b> <ul style="list-style-type: none"> <li>• Environmental check (heating/lighting etc)</li> <li>• Meet and greet and any other formal introductions</li> <li>• Administration including Fitness to Train Declaration*</li> <li>• Domestic Arrangements – breaks; location of facilities etc*</li> <li>• General Health and Safety and Safety Briefing (if relevant)*</li> </ul>

5 mins	<ul style="list-style-type: none"><li>• Relevant Instructions e.g. mobile phones/questioning strategy*</li><li>• Encouragement to share experiences appropriately/participation</li></ul> <p><b>GESTALT – Overview of what is to come in session</b></p> <ul style="list-style-type: none"><li>• Outline aims and objectives</li><li>• Outline learning strategies/assessment method</li></ul>
	<p>(Continue overleaf if necessary)</p>

