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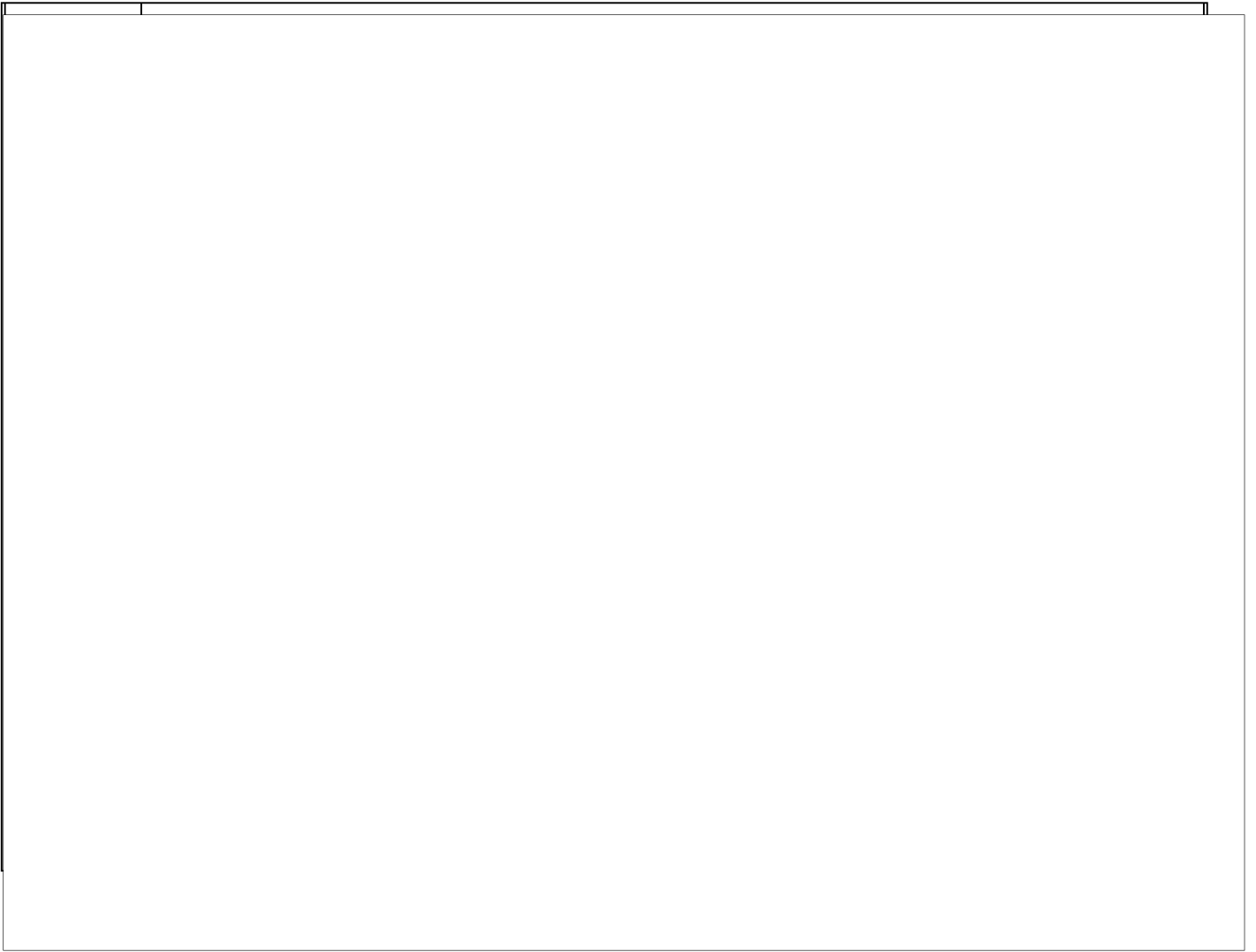
Lesson Plan

TDP 3

Lesson Title Session 1 Introduction	Duration 15 mins
Trainer Amanda Jamieson	Handler, Controller, Deputy Controller, Authorising Officers, Deputy Authorising Officers, CAB staff
Aim To welcome and introduce learners to the course and ensure that they are familiar with the local procedures in relation to health and safety and general housekeeping rules	
Objectives - By the end of the session, students will be able to: <ol style="list-style-type: none"> 1. Follow the local emergency procedures and identify evacuation assembly points 2. Understand the course content and the assessment process 3. Overview of the system AF1 – Ensure own actions reduce risks to health and safety (applicable to intro) AF3 – Promote a health and safety culture within workplace (applicable to intro) 3C1 - Support the use of information technology 2A1 - Gather and submit information that has the potential to support policing objectives ZA2 – Research, prepare & supply information ZH2 – Enter and find data using a computer	
Time	Content, including teaching methods, audio visual aids used and resources needed.
2 mins	Resources: 8 Computers Overhead Projector White Board Whiteboard Markers MASLOW – Welfare and removal of blocks to learning <ul style="list-style-type: none"> • Environmental check (heating/lighting etc) • Meet and greet and any other formal introductions • Administration including Fitness to Train Declaration* • Domestic Arrangements – breaks; location of facilities etc* • General Health and Safety and Safety Briefing (if relevant)* • Relevant Instructions e.g. mobile phones/questioning strategy* • Encouragement to share experiences appropriately/participation
5 mins	GESTALT – Overview of what is to come in session <ul style="list-style-type: none"> • Outline aims and objectives • Outline learning strategies/assessment method

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