#### NOT PROTECTIVELY MARKED

Lesson Plan TDP 3

Lesson Title	Duration
	22 mins
Session 10 – Transaction Logging	
Trainer	Group
PNC Trainer	Potential PNC Enquiry operators

Aim To allow the student to understand the purpose of Transaction Logging and how to retrieve and interpret information contained with Transaction Logging.

### Objectives - By the end of the session, students will be able to:

- 1. Students will describe when transaction log enquires should be used for both operational and auditing purposes
- 2. Students will demonstrate how to carry out transaction enquires
- AF1 Ensure own actions reduce risks to health and safety (applicable to intro)
- AF3 Promote a health and safety culture within workplace (applicable to intro)
- 3C1 Support the use of information technology
- 2A1 Gather and submit information that has the potential to support policing objectives
- ZA2 Research, prepare & supply information
- ZH2 Enter and find data using a computer

Time	Content, including teaching methods, audio visual aids used and resources needed.
	Resources:
	8 Computers
	Overhead Projector
	White Board
	Whiteboard Markers
	PNC Manuals
	PNC Handouts
	PNC Exercise Folders
	Misc 142
	Transaction Code/Paging Handout
	Pens/Pencils
2 mins	MASLOW – Welfare and removal of blocks to learning

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Session 10 Transaction Logging.doc/V3/Ah/Jul 2011

# For Distribution to CPs

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Meet and greet and any other formal introductions Administration including Fitness to Train Declaration* Domestic Arrangements – breaks; location of facilities etc* General Health and Safety and Safety Briefing (if relevant)* Relevant Instructions e.g. mobile phones/questioning strategy* Encouragement to share experiences appropriately/participation  GESTALT – Overview of what is to come in session Outline aims and objectives Outline learning strategies/assessment method		Environmental check (heating/lighting etc)      Most and great and any other formal introductions	
<ul> <li>Domestic Arrangements – breaks; location of facilities etc*</li> <li>General Health and Safety and Safety Briefing (if relevant)*</li> <li>Relevant Instructions e.g. mobile phones/questioning strategy*</li> <li>Encouragement to share experiences appropriately/participation</li> <li>March Safety Briefing (if relevant)*</li> <li>Encouragement to share experiences appropriately/participation</li> <li>Outline aims and objectives</li> </ul>			
<ul> <li>General Health and Safety and Safety Briefing (if relevant)*</li> <li>Relevant Instructions e.g. mobile phones/questioning strategy*</li> <li>Encouragement to share experiences appropriately/participation</li> <li>5 mins</li> <li>GESTALT – Overview of what is to come in session</li> <li>Outline aims and objectives</li> </ul>			
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GESTALT – Overview of what is to come in session  Outline aims and objectives			
Outline aims and objectives		Encouragement to share experiences appropriately/participation	
Outline aims and objectives	Emino	GESTALT – Overview of what is to come in session	
Outline learning strategies/assessment method	SIIIIIS	Outline aims and objectives	
		Outline learning strategies/assessment method	

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