

<b>Lesson Title:</b> FIND & CREATE INCIDENT	<b>Duration: 1 Hr</b>
<b>Trainer: Angie Hunt</b>	<b>Group: All Users</b>
<b>Aim: To develop an understanding of how to find and create incidents within the NABIS database</b>	
<b>Objectives;</b> “By the end of the session, the students will be able to...”  1. Identify the need to find incident prior to creating and who might use this area of NABIS. 2. Demonstrate how to find an incident record. 3. Demonstrate how to create or edit an incident record.	
<b>Legislation; this lesson refers to (Act section i.e. Theft Act 1968 Section 1) if applicable.</b>  Data Protection Act 1998 Firearms Act 1968 Firearms Act 1982 Firearms (Amendment) Act 1988 Firearms (Amendment) Act 1997 Freedom of Information Act 2000 Government Protective Marking Scheme	
<b>National Occupational Standards (NOS) supported within lesson</b> <i>(example unit 1/A2 communicate effectively with members of communities)</i>  Unit 3C1 Support the use of information technology (CFA 213) Unit 2A1 Gather and submit information that has the potential to support policing objectives Unit 2A2 Evaluate information to determine its intelligence potential	
<b>Methodology to include:-</b> 1. <b>Resources needed</b> 2. <b>Sources of research</b>	

**3. Training method**

**Indication as to where each objective will be achieved and how the knowledge will be checked**

Time	Content, including teaching methods, audio visual aids used and resources needed.

