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Lesson Plan

TDP 3

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| Lesson Title Session 6 VODS Index File | Duration 20 mins |
| Trainer Angela Hunt | Group Potential VODS operators |
| Aim To allow the student to understand how the VODS Index file is produced and how this affects searches | |
| Objectives - By the end of the session, students will be able to: <ol style="list-style-type: none"> 1. Explain when the VODS index file is updated 2. Explain how the VODS index file can affect search results <p> AF1 – Ensure own actions reduce risks to health and safety (applicable to intro) AF3 – Promote a health and safety culture within workplace (applicable to intro) 3C1 - Support the use of information technology 2A1 - Gather and submit information that has the potential to support policing objectives ZA2 – Research, prepare & supply information ZH2 – Enter and find data using a computer </p> | |
| Time | Content, including teaching methods, audio visual aids used and resources needed. |
| | Resources: Resources: 8 Computers Overhead Projector Interactive White Board White board Markers User guides Exercise Booklets Notebooks Pens VODS Handouts (box) |

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| 2 mins | MASLOW – Welfare and removal of blocks to learning <ul style="list-style-type: none">• Environmental check (heating/lighting etc)• Meet and greet and any other formal introductions• Administration including Fitness to Train Declaration*• Domestic Arrangements – breaks; location of facilities etc*• General Health and Safety and Safety Briefing (if relevant)*• Relevant Instructions e.g. mobile phones/questioning strategy*• Encouragement to share experiences appropriately/participation |
| 5 mins | GESTALT – Overview of what is to come in session <ul style="list-style-type: none">• Outline aims and objectives• Outline learning strategies/assessment method |