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Lesson Plan

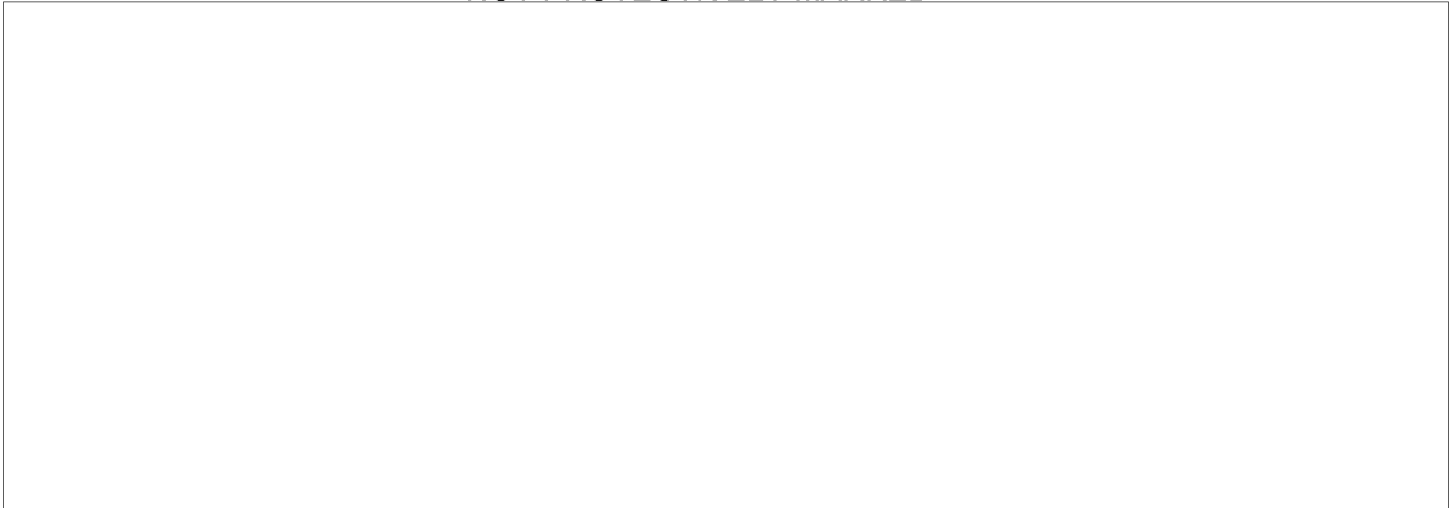
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| Lesson Title Session 6 – Monitoring Vicman | Duration 20 minutes |
| Trainer IT TRAINER | Group Crime Management Unit |
| Aim To be able to monitor Vicman Logs and deal with those logs past the 60 day revue date. | |
| Objectives - By the end of the session, students will be able to: <ol style="list-style-type: none"> 1. Search Vicman logs 2. State the meaning of colour codes within the log 3. Check Vicmans which have gone beyond the 60 day revue date 4. Correctly deal with overdue Vicmans <p>AF1 – Ensure own actions reduce risks to health and safety (applicable to intro) AF3 – Promote a health and safety culture within workplace (applicable to intro) 3C1 - Support the use of information technology 2A1 - Gather and submit information that has the potential to support policing objectives ZA2 – Research, prepare & supply information ZH2 – Enter and find data using a computer</p> | |
| Time | Content, including teaching methods, audio visual aids used and resources needed. |
| 2 mins | <p>Resources: Overhead Projector Projector Screen White Board Pens User Guides Exercise Cards</p> <p>MASLOW – Welfare and removal of blocks to learning</p> <ul style="list-style-type: none"> • Environmental check (heating/lighting etc) • Meet and greet and any other formal introductions • Administration including Fitness to Train Declaration |

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| 5 mins | <ul style="list-style-type: none">• Domestic Arrangements – breaks; location of facilities etc• General Health and Safety and Safety Briefing (if relevant)• Relevant Instructions e.g. mobile phones/questioning strategy• Encouragement to share experiences appropriately/participation <p>GESTALT – Overview of what is to come in session</p> <ul style="list-style-type: none">• Outline aim and objectives• Outline learning strategies/assessment method |
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