

## Lesson Plan

TDP 3

Lesson Title Session 2 Logging in/Out	Duration 27 Mins
Trainer Amanda Jamieson/Angela Hunt	Group Custody Sgt's & Detention Officers
Aim: Students will be able to log in and out of Video Witness	
<p>Objectives - By the end of the session, students will be able to:</p> <ol style="list-style-type: none"> <li>1. Explain the history of VIDEO WITNESS</li> <li>2. Describe the rules that affect passwords and user logins</li> <li>3. Log in and out of VIDEO WITNESS correctly</li> </ol> <p>AF1 – Ensure own actions reduce risks to health and safety (applicable to intro)  AF3 – Promote a health and safety culture within workplace (applicable to intro)  3C1 - Support the use of information technology  2A1 - Gather and submit information that has the potential to support policing objectives  ZA2 – Research, prepare &amp; supply information  ZH2 – Enter and VIDEO WITNESS data using a computer</p>	
Time	Content, including teaching methods, audio visual aids used and resources needed.
2 mins	<p><b>Resources:</b>  Overhead Projector  Projector Screen  White Board Pens  User Guides  Exercise Cards</p> <p><b>MASLOW – Welfare and removal of blocks to learning</b></p> <ul style="list-style-type: none"> <li>• Environmental check (heating/lighting etc)</li> <li>• Meet and greet and any other formal introductions</li> <li>• Administration including Fitness to Train Declaration*</li> <li>• Domestic Arrangements – breaks; location of facilities etc*</li> <li>• General Health and Safety and Safety Briefing (if relevant)*</li> <li>• Relevant Instructions e.g. mobile phones/questioning strategy*</li> <li>• Encouragement to share experiences appropriately/participation</li> </ul>

5 mins	<b>GESTALT – Overview of what is to come in session</b> <ul style="list-style-type: none"><li>• Outline aims and objectives</li><li>• Outline learning strategies/assessment method</li></ul>
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