Lesson Plan   **TDP 3**

Lesson Title QUEST History and background	Duration 10 mins
Trainer Angela Hunt	Group Potential QUEST Operators

Aim
To allow the student to explain the history and background of QUEST, how the QUEST extract file works and how information is recorded on PNC initially

Objectives - By the end of the session, students will be able to:

1. Describe the historical background to record keeping and its impact on the QUEST search tool

2. Outline the reasons for using a national search tool in conjunction with local applications and other national systems

3. Recognise the potential consequences for Forces and the Service of the failure to use fully the systems available

4. Identify the use of QUEST as an operational analysis tool, as opposed to strategic analysis tool

5. Understand the use of the QUEST extract file

6. Explain how to deal with the changes arising from working with the extract file

7. Be aware of how information is recorded on PNC, and the significance of the Source Input Document

Link to NOS
3C1 Support the use of information technology
2A2 Evaluate information to determine its intelligence potential

Time	Content, including teaching methods, audio visual aids used and resources needed.
	Resources: **Overhead Projector** **White Board** **Student Folders** **Course Map** **Students Exercise Card**

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2 mins	**MASLOW – Welfare and removal of blocks to learning** • Environmental check (heating/lighting etc) • Meet and greet and any other formal introductions • Administration including Fitness to Train Declaration* • Domestic Arrangements – breaks; location of facilities etc* • General Health and Safety and Safety Briefing (if relevant)* • Relevant Instructions e.g. mobile phones/questioning strategy* • Encouragement to share experiences appropriately/participation
5 mins	**GESTALT – Overview of what is to come in session** • Outline aims and objectives • Outline learning strategies/assessment method

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