Lesson Plan   TDP 3

Lesson Title	Duration
Session 4 Hazards, police exam marker and blocking vehicles	1 hr 7 mins
Trainer Angela Hunt	**Group** Potential vehicle and property updaters

Aim To enable the student to add hazards to police reports, block and un-block vehicle records, and set the police exam marker in line with national policy

Objectives - By the end of the session, students will be able to:

1. List the types of Hazards and Identify the police reports for which hazards can be added
2. Explain and demonstrate the process of adding hazards to police reports
3. Explain the reason for using the police exam marker
4. Explain and demonstrate the process of creating a police exam marker
5. Explain and demonstrate the process of blocking and un-blocking vehicle records

AF1 – Ensure own actions reduce risks to health and safety (applicable to intro)

AF3 – Promote a health and safety culture within workplace (applicable to intro)
3C1 - Support the use of information technology

2A1 - Gather and submit information that has the potential to support policing objectives

ZA2 – Research, prepare & supply information

ZH2 – Enter and find data using a computer

Time	Content, including teaching methods, audio visual aids used and resources needed.
	Resources: Trainer Notes **Student Exercise Folders** **Student Handouts** **Notebooks** **White board** **Computer Terminals (with PNC access) one per student** **Overhead projector**

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2 mins	**MASLOW – Welfare and removal of blocks to learning** • Environmental check (heating/lighting etc) • Meet and greet and any other formal introductions • Administration including Fitness to Train Declaration* • Domestic Arrangements – breaks; location of facilities etc* • General Health and Safety and Safety Briefing (if relevant)* • Relevant Instructions e.g. mobile phones/questioning strategy* • Encouragement to share experiences appropriately/participation
5 mins	**GESTALT – Overview of what is to come in session** • Outline aims and objectives • Outline learning strategies/assessment method

1 hr	4
30 mins	