

Lesson Plan

TDP 3

Lesson Title Save & Recall Options	Duration 15 mins
Trainer Angela Hunt	Group Potential QUEST Operators
Aim To allow the student to describe searching and saving within QUEST	
Objectives - By the end of the session, students will be able to: <ol style="list-style-type: none"> 1. Students will explain and demonstrate the use of the Save and Recall features 2. Students will identify best practice in the use of the descriptive text field 3. Students will describe the PNC's generation of the Search ID 	
Link to NOS 3C1 Support the use of information technology 2A2 Evaluate information to determine its intelligence potential	
Time	Content, including teaching methods, audio visual aids used and resources needed.
2 mins	Resources: Overhead Projector White Board Student Folders Course Map Students Exercise Card
5 mins	MASLOW – Welfare and removal of blocks to learning <ul style="list-style-type: none"> • Environmental check (heating/lighting etc) • Meet and greet and any other formal introductions • Administration including Fitness to Train Declaration* • Domestic Arrangements – breaks; location of facilities etc* • General Health and Safety and Safety Briefing (if relevant)* • Relevant Instructions e.g. mobile phones/questioning strategy* • Encouragement to share experiences appropriately/participation

	GESTALT – Overview of what is to come in session
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- Outline aims and objectives
- Outline learning strategies/assessment method

